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Eastern Washington University
BOARD OF TRUSTEES
September 27, 1991, 9:00 a.m.
Spokane Center, Fourth Floor Mall

MINUTES

Board Members Present

Mrs. Jean L. Beschel, Vice Chair
Mr. Al Brisbois
Mrs. Eleanor E. Chase
Mr. Michael C. Ormsby
Mr. Joe W. Jackson
Mr. James L. Kirschbaum, Chair

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CHENEY, WASHINGTON 99004

Staff Present

Ms. Rhonda Cooper, Administrative Secretary to the President
Ms. Elizabeth R. DeRuyter, Director, News Bureau and Communication Services
Mr. Kenneth R. Dolan, Executive Assistant to the President/Secretary to the Board of Trustees
Mrs. Marcy Drummond, Planning Analyst II, Planning and Academic Budgeting
Dr. Marshall E. Drummond, President
Dr. Robert H. Elton, Vice Provost for Graduate Affairs and Research
Dr. Elson S. Floyd, Vice President for Administration
Dr. Robert Herold, Associate Vice President, Special Programs
Mr. Robert G. Hille, Director, Spokane Center
Mr. Steve Hopf, Central Services Supervisor II/President, Local #931
Mrs. Jane A. Johnson, Vice President for University Advancement
Mr. Leonard H. Klatt, Associate Vice President for Human Resources
Ms. Laurie Klaue, Secretary, Faculty Organization
Mrs. Sandra L. Kruse, Administrative Assistant to the President
Mr. Theron J. Lochner, Director, Budget Services
Ms. Maureen McGuire, Assistant Attorney General
Dr. Karen L. Michaelson, Associate Vice Provost, Grants and Research Development
Dr. Terry Novak, Vice President for Business and Finance
Mrs. Gayle Ogden, Affirmative Action Officer and Special Assistant to the President
Ms. Karen Raver, Coordinator of Student Health Services & Disabled Student Services
Ms. Judy Samples, Director of Community Relations
Ms. Louise Saylor, Dean of Libraries
Mr. Gregory L. Sheridan, Executive Director, Foundation
Ms. Lesli K. Younger, Media Lab Coordinator, Spokane Center
Mr. Dennis Worsham, Assistant Coordinator for Student Health Services
Dr. Niel Zimmerman, Special Assistant to the President

Faculty Present

Dr. William H. Barber, Professor of Psychology
Dr. Peter B. Buerger, Associate Professor of Psychology
Dr. Alex Cameron, Associate Dean, College of Business
Dr. Joan Dickerson, Professor of Education
Mr. George A. Durrie, Associate Professor of Government and Director of Government Relations
Dr. Perry Higman, President Faculty Organization
Dr. William Katz, Dean, College of Education & Human Development

Dr. Larry Luton, Director, Public Administration
Dr. Elroy C. McDermott, Professor/Department Chair of Business Management

Students Present

Ms. Adelina Gonzales, President, ASEWU
Ms. Angela Parker, Reporter, Easterner

Guests Present

Mr. George Nachtshein, Integrus Architects
Mr. Tom Sowa, Spokesman-Review/Spokane Chronicle
Mr. Bill Worthington, Consultant, Economic Development/City of Cheney

Institutional Review Workshop - Attachment IRW

The Institutional Review Workshop commenced at 9:07 a.m. Mrs. Beschel gave a synopsis of the review prepared by Dr. Stanley Paulson of Academic Search Consultation Service, which indicates that Eastern Washington University has experienced a significant improvement in governance; shows a dramatic improvement in student/administration relations; has the best administration seen at the university in years; and possesses a strong, clear vision with a focus on high quality education. Chair Kirschbaum asked for audience and trustee input and comments on the report. Mrs. Chase commented that the report was "excellent." Mrs. Beschel said she was "gratified, but not surprised." The workshop concluded at 9:20 a.m.

Call to Order and Quorum, I. and II. - Mr. Kirschbaum

Chair Kirschbaum called the meeting to order at 9:20 a.m. A quorum was present.

Reports, III.

Trustee Reports, III.A.1.

Mr. Ormsby reported that he had attended 3 meetings of the Joint Center for Higher Education and that both he and President Drummond were members of the Board as well as on the By-Laws Subcommittee. He indicated that there has been a lot of press received on this Board, especially regarding S.I.R.T.I. and the land contamination issue. He stated that there has been a lot of enthusiasm within the medical community for S.I.R.T.I. and that by next spring the very key position of Executive Director of the Joint Center for Higher Education position should be filled.

Mrs. Beschel reported that HECB member Vivian Winston recently gave a reception for the purpose of honoring Eastern's H.O.M.E. Program and to enjoy readings by Eastern's Chris Jacox-Kyle. Dr. Terry Moe, one of Eastern's summer workshop speakers, was recently the speaker at Washington Water Power's Viewpoint Luncheon, which Mrs. Beschel attended. She noted that the Faculty/Staff Breakfast went extremely well and that President Drummond and Faculty President Higman gave excellent presentations. She expressed the Board's appreciation to the Cheney Chamber of Commerce for hosting this annual affair.

Presidents' Reports, III.B.

Faculty Organization, III.B.1. - Dr. Higman

Dr. Higman thanked the previous Faculty Organization President, Mr. George Durrie, for the excellent job he did in 1990-1991. Highlights included his work on revitalization of liberal arts; his excellent work with the faculty, staff and president of the university; his advances in salary discussions; and his relationship with contacts in Olympia.

Motion #09-01-91: "I move that the resolution honoring Mr. George Durrie as Past Faculty Organization President be approved." (See Attachment #1.)

Motion by Mr. Ormsby; second by Mrs. Beschel; approved unanimously.

Chair Kirschbaum presented Mr. Durrie with a plaque, on which the resolution was inscribed, as well as a gift from the Board of Trustees.

Associated Students. III.B.2. - Ms. Gonzales

Ms. Gonzales reported to the Board that the ASEWU was very pleased with the Institutional Review and that she had received very positive feedback from the students. She indicated that the student orientation meetings this fall have enjoyed record attendance. She is enthusiastically looking forward to the upcoming year as ASEWU President and working with the Council members.

University. III.B.3. - Dr. Drummond

President Drummond reported to the Board that 36 new faculty with excellent credentials are on board for this upcoming academic year. This number comprises approximately 10% of the total faculty. We have a new director of the Counseling and Testing Center, Dr. ValaRay Irvin and a new director of the School of Social Work and Human Services, Dr. Michael L. Frumkin. Dr. Drummond informed the Board that the PUB has a new gallery opening this month, called the Pence Union Gallery.

The 1991 Washington State Combined Fund Drive has begun. Eastern's Shared Leave Policy has helped 8 classified employees during the past year. Special appreciation was extended to Steve Hopf and Carl Walden, who initiated this successful program.

Summer Session brought 3,174 students to Eastern with an average of 8 credit hours being taken by each student. Dr. Robert Herold took over the program 3 years ago and Dr. Drummond congratulated him on doing a tremendous job.

President Drummond indicated that enrollments are up, but budget cut orders have been issued by the Office of Financial Management in Olympia mandating that all state agencies produce a plan by October 25, 1991 to reduce their budgets by 2.5%. In addition, Governor Gardner stated that an additional 2.5% may be cut, bringing the total possible reductions to \$5 million. As chair of the Council of Presidents, Dr. Drummond plans to work with the other presidents on the approach for carrying this out.

Action Items. IV.

Minutes of the July 26, 1991 Board of Trustees' Meeting. IV.A.*

Motion #09-02-91: "I move that the minutes of the July 26, 1991 Board of Trustees' Meeting be approved as presented."

Motion by Mrs. Beschel; second by Mr. Brisbois; approved unanimously.

At this point in the meeting, Chair Kirschbaum informed the Board that there would be a change in the order of the agenda to accommodate an unexpected change in Dr. Novak's schedule. Item IV.E. will be addressed immediately following item IV.A.

Approval of the Architectural Concept Plans for the Spokane Center Remodel, IV.E. - Dr. Novak

The 1991-93 Capital Budget included \$1.2 million for remodeling of the Spokane Center. The intention is to complete the remodeling by fall of 1992. Academic program needs, including classroom and faculty office space, are being determined by the faculty, deans and provost, who are working with Gordon Ruehl of Integrus Architecture.

Every effort is being made to maximize classroom and office space in the building. As a result, the library will move from the second floor to the Washington Trust Building, directly across the street. This is the area formerly occupied by First American Title Insurance Company. The President's Office will move from its current location on the fourth floor to one of the offices on the main floor, and other administrative offices will move to the Hillman Building on the Riverpoint site. The possibilities of converting the parking garage to a bookstore/food service facility will be explored. The remodeling is to be completed by fall quarter, 1992.

With Board approval of the architectural concept plans, the remodeling will proceed according to the attached schedule.

Motion #09-03-91: "I move that the Board approve the architectural concept plans for the Spokane Center remodel."

Motion by Mrs. Beschel; second by Mr. Ormsby; approved unanimously.

Public Works Contract Acceptance, Project #AE-85-01T, Electrical System Renewal, Task II, IV.B. - Dr. Novak

This project is part of the ongoing electrical system renewal. It includes replacement of all PCP - contaminated transformers and general updating to a higher voltage and more efficient electrical system. Bovay Northwest, Inc. has been the consultant on the project and Aztech Electrical, Inc. of Spokane the primary contractor. The original contract was awarded July 21, 1988. The total contract amount was \$1,646,495.81.

All of the work has been satisfactorily completed.

Motion #09-04-91: "I move that the Board accept Project AE-85-01T and release final payment to the Aztech Electrical."

Motion by Mr. Ormsby; second by Mrs. Beschel; approved unanimously.

Public Works Contract Acceptance, Project #AE-85-14G, Science Building Addition/Remodel, Phase I, IV.C. - Dr. Novak

This project included the construction of a 38,600 gross square foot addition to the Halls of Sciences and utility tunnel extension to the central campus system, as well as minor remodeling in the existing facility.

The contract was awarded to Levernier Construction of Spokane on July 21, 1988. The total contract amount was \$6,019,988.05.

All of the work has been satisfactorily completed.

Motion #09-05-91: "I move that the Board accept Project AE-85-14G and authorize final payment to the Levernier Construction of Spokane."

Motion by Mr. Ormsby; second by Mrs. Beschel; approved unanimously.

Student Health Service Plan, IV.D. - Dr. Floyd

The proposed Student Health Service Plan has been reviewed by the Board on two occasions. It provides for low-cost, easily accessible clinical care services and includes a Cheney and Spokane location. Startup costs are estimated to be \$237,790 for both clinics, with projected yearly operating expenses of \$717,553 annually.

To cover the costs of this service, we're proposing a student health fee.

Dr. Floyd expressed special appreciation to Mrs. Karen Raver, Mr. Dennis Worsham, Ms. Adelina Gonzales and Mr. Chris Pippard for their excellent work on this project.

Motion #09-06-91: "I move that the Board approve the Student Health Service Plan and approve the Student Health Fee of \$40.00 per quarter, effective fall, 1992."

Motion by Mrs. Beschel; second by Mrs. Chase; approved unanimously.

Information Items, V.

Policy on Animal Care and Use, V.A. - Dr. Drummond

With the interest in more humane treatment of laboratory animals, Karen Carlberg was asked to convene a group to review the university's policies with respect to animal care and use. Karen has developed a set of recommendations for modifying our existing procedures. Key points of this policy are the avoidance of duplication of animal use; unnecessary experimentation; and that biotechnology be used whenever possible rather than live animals. Dr. Drummond gave special thanks to Mrs. Dorothy Ann Hawkins and Ms. Jan Pollock for their volunteer participation in this project.

Enrollment Report, V.B. - Dr. Floyd

Chair Kirschbaum requested that Dr. Floyd give an update on enrollment. This was not an agenda item. Dr. Floyd reported that the enrollment lid has been increased and that an Enrollment Management Committee has been created. Current student head count is down 200 students from last year, but current student FTE count is 7,846, up 54 from last year. This FTE count includes graduate students. Retention of students and increases in minority students are top priorities. Percentages in minority students for fall quarter are as follows: 1.8% African-American; 2.1% Asian; 2.3% American Indians; 3.1% Hispanic; 35% 25 years or older.

Old Business/New Business, VI.

Chair Kirschbaum called for any old or new business. None was indicated.

Executive Session. VII.

Chair Kirschbaum called an executive session from 10:15 a.m. to 11:08 a.m. for the purpose of discussing legal and personnel matters.

Personnel Actions. VIII.*

Motion #09-07-91: "I move that the Board approve the personnel actions as recommended."

Motion by Mr. Ormsby; second by Mr. Jackson; approved unanimously.

Chair Kirschbaum called for a motion regarding the Pamela Elkind Grievance.

Motion #09-08-91: "I move that the Board approve retired Judge Dale Green as Hearing Examiner in the Pamela Elkind grievance, subject to his availability and willingness to serve."

Motion by Mr. Ormsby; second by Mr. Brisbois; approved unanimously.

Election of Board Officers for 1991-1992. IX.

Mr. Ormsby, as Vice Chair, spoke on behalf of the Nominating Committee.

Motion #09-09-91: "I move that the Board approve as amended the following Officers for 1991-1992: Mrs. Jean Beschel, Chair; Mr. Al Brisbois, Vice Chair; Mr. Kenneth Dolan, Secretary."

Motion by Mr. Ormsby; second by Mr. Jackson; approved unanimously.

A special appreciation was extended to Chair Kirschbaum for his service over the past two years as Chair of the Board of Trustees.


Chair Kirschbaum called for a motion regarding President Drummond's contract extension.

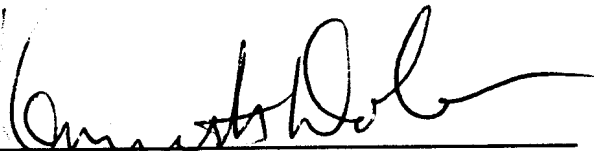
Motion #09-10-91: "I move that President Marshall E. Drummond's contract be extended by two years, through June 30, 1995."

Motion by Mrs. Beschel; second by Mr. Ormsby; approved unanimously.

Adjournment. X.

Chair Kirschbaum adjourned the meeting at 11:13 a.m.


James L. Kirschbaum
Chair


Kenneth R. Dolan
Secretary